

LWVB/N BOARD MEETING MINUTES, July 10, 2017
1272 Delaware Avenue, Buffalo NY 14209

At 4:05 P.M., Terri Parks convened the regular monthly Board meeting with a quorum present.

Present: Marian Deutschman, Terri Parks until 5:05 P.M., Judith Clarke, Margaret Brunson, Shirley Joy, Kathie Macaluso, Nora Mikes, Janet Massaro, Mary Herbst and Office Manager Mary Ann Turkla.

Lori Robinson as of 4:15 P.M. and Sara Vernon as of 4:55 P.M.

Excused: Pat Costanzo, Ann Converso and Nancy DeTine

At 4:15 P.M., Lori Robinson took over as president.

Approval of the Consent Agenda Item – T. Parks

A. Minutes from the May 2017 Board Meeting and the 2017 Annual Meeting

B. Board Assignments to date:

Marian Deutschman	3rd VP, Issues/Action Committee Chair, Leadership Team
Judith Clarke	2nd VP, Volunteer Coordinator, Leadership Team
Pat Costanzo	Finance Committee Chair
Shirley Joy	Governance Chair
Nancy De Tine	Communications/Public Relations Chair, Leadership Team
Kathleen Macaluso	Events Chair
Margaret Brunson	Voter Service Chair
Janet Massaro	Membership Chair
Terri Parks	Leadership Team Member

C. Executive Committee Members: Judith Clarke, Nancy DeTine, Marian Deutschman, Mary Herbst, Terri Parks and Lori Robinson

D. Finance Committee Members: Pat Costanzo, Lori Robinson, Judith Clarke, Shirley Joy and Terri Parks

E. Election to exclude unsalaried employees from Workmen’s Compensation: The LWVB/N, Inc. elects to exclude the following unsalaried executive officers from coverage under the New York State Worker’s Compensation Law with respect to all the policies issued to the corporation by the New York State Insurance Fund:
Leadership Team Members: Joan T. Parks and Nancy DeTine, 2nd Vice President, Judith Clarke, 3rd Vice President, Marian Deutschman, Secretary Mary Herbst and Treasurer, Lori Robinson.

Motion made by S. Joy and seconded to approve the items of the consent agenda.

Motion approved.

Treasurer’s Report - L. Robinson

Ending balance as of May 31, 2017	\$104,642.86
Total income for June 2017	2,462.74
Total expenses for June 2017	3, 830.92
Net Change in Equity	369.03
Total balance as of June 30, 2017	103,643.71
Monthly Surplus/ (Deficit)	(1,368.18)

The Treasurer's Report was accepted for filing.
There will be some Audit/Annual Review adjustments to close out the Fiscal Year 16-17. We are anticipating a break-even or slight surplus year-end.

Setting Dates and Times for Board Meetings

Motion by J. Clarke and seconded that LWVB/N Board meetings be held on the second Monday of each month. Motion approved.

The dates for 2017-2018 are August 14, September 11, October 9, November 13, December – Holiday Party, January 8, February 12, March 12, April 9, May 14 and June – Annual Meeting.

Issues/Action Committee Report about Fall Programs to date – M. Deutschman
September 27 - Meeting with Robert Freeman at the History Museum, co-sponsored by LWVB/N and the Buffalo Niagara Coalition for an Open Government.

The Issues Committee has narrowed their focus for program choices to education, tax reform or health care for the October program.

October Program – The Issues Committee is considering *FIX IT – Healthcare at the Tipping Point*, a film on health care. It is 58 minutes long with a shorter version available online. A speaker from Upstate or from a local group such as The Campaign for New York Health are also being considered for the program.

The Local Government Committee is planning programs for the spring on gentrification, displacement and exclusionary zoning in Buffalo.

If anyone has ideas for other programs, please notify M. Deutschman.

Plans for the Celebration of Suffrage in New York State, November 9 – T. Parks
Several board members signed onto the committee to develop sponsorship packages and reach out to organizations for co-sponsorship, especially WNY businesses owned by women. The committee will focus on “all things festive” for this occasion.

Business from MLD Conference Calls – L. Robinson

Board members are welcome to join the conference calls with our Membership and Leadership Development Coach, Lisa Scott from the NY State League.

The calls provide knowledge about what other Leagues are doing and communicate ways of doing things more effectively. We also learn ideas that we might want to incorporate into our MLD. If anyone is interested in joining the conference calls, please let L. Robinson know.

Board Orientation Part One

Communication within the board:

T. Parks sends out board meeting notices via email. Board members are asked to reply to T. Parks that they have received the board meeting notice and let her know if they need to be excused from the meeting. Board members who have business for the board meeting need to inform her so she can place it on the

agenda. If there is an email discussion about an issue, replies should be sent – Reply to All.

Conflict of Interest Policy:

Board members signed the conflict of interest form which is done annually.

M.A. Turkla will file the signed forms in the League office.

Reading the Treasurer's Reports:

L. Robinson reviewed and explained the Treasurer's Reports.

Assessment of the Annual Meeting – especially the Venue – K. Macaluso

K. Macaluso provided an assessment of the venue, food, service and pricing for the annual meeting at Hyatt Place. K. Macaluso will have a proposal for the

August board meeting with venues and charges for events.

She would like to have the room reserved for the holiday luncheon by August.

Honoraria – To be placed on the agenda for the August Board Meeting

Board Member to preside at the August Board Meeting – Lori Robinson.

Board Meeting will be held on Monday, August 14, 2017 at 4:00 P.M.

Adjournment: Motion made by M. Deutschman and seconded that the meeting be adjourned. Meeting adjourned at 6:10 P.M.

Mary Herbst

Submitted by Mary Herbst

Recording Secretary

Filed with the minutes: Monthly Board Reports, Treasurer's Report, Summary of Issues Meeting, Summary of Local Government Meeting and LEAGUE OF WOMEN VOTERS BUFFALO/NIAGARA CONFLICT OF INTEREST POLICY